



CANDIDATE BRIEFING DOCUMENT

Company Background

Fight Food Waste Ltd (FFWL) is a registered Not For Profit company limited by guarantee with a vision of an Australia without food waste. It commenced in 2018 with the creation of the 10-year \$120M [Fight Food Waste Cooperative Research Centre](#), with core funding coming from the Federal Department of Industry, Science and Resources' AusIndustry Cooperative Research Centre Program and 60 participants. Through its three research and development programs, the division ENGAGEs with industry and consumers to REDUCE food waste across the supply chain and TRANSFORM unavoidable waste into innovative products.

In 2021 FFWL established a second division [Stop Food Waste Australia](#) (SFWA) with funding from the Federal Department of Climate Change, Energy, the Environment and Water. SFWA was created to deliver the [National Food Waste Strategy](#) which aims to halve food waste in Australia by 2030.

Governance

The Fight Food Waste Ltd Board is composed of 7 skills-based Directors, the majority of which must be independent of the participants. Current Directors are listed at <https://fightfoodwastecrc.com.au/our-people/>. The Board holds six meetings a year in addition to a strategy day and a Participants' Meeting and Annual General Meeting. The majority of meetings are preferred to be held in-person in Adelaide (headquarters), Sydney, Brisbane or Melbourne.

The Board is supported by four Board Committees and an advisory group:

- Industry Impact Committee
- Research and Commercialisation Committee
- Audit and Risk Management Committee
- Remuneration and Nomination Committee
- Stop Food Waste Australia Partnership Advisory Committee

Board members sit on at least two committees, which generally each hold four meetings a year. Committee meetings are generally held virtually.

Term

Directors are appointed for a 3-year term with the possibility of renewal and no maximum term.

Directors' Fees

Directors currently receive an annual remuneration of \$25,000 for an indicative time commitment of 0.1 FTE. An extra \$5,000 is also paid to Committee Chairs. All travel expenses for Board meetings are met by the company.

Call for Director nominations

Director Elections will be held at the Fight Food Waste Limited (FFWL) Annual General Meeting (AGM) to be held at a location to be advised on Thursday 24 November 2022. Two Director positions will become vacant with the incumbents (both inaugural directors): [John Webster & Toine Timmermans](#), retiring by rotation. Both Directors are renominating for further terms of three (3) years.

Having assessed the collective skills and experience of the Board, the required skill sets most impacted collectively by the retiring/renominating Directors are as follows:



- **General skills:** strategy development, research & development, project management, legal, communications and media.
- **Domain specific skills:** international food waste experience, economics/circular economy, education & training, packaging.

Key Criteria for Non-Executive Directors

Candidates wishing to be considered will need strong professional skills and demonstrated experience in the following mix of areas to provide the depth and breadth skills required of the Fight Food Waste Ltd Board collectively:

Skills and Experience:	
Strategy, Planning & Policy Development	<ul style="list-style-type: none"> • Ability to identify and critically assess strategic opportunities and threats to the organisation. • Ability to oversee and contribute to management's strategy development. • Ability to identify issues, critically assess and contribute to the success of FFWL.
Governance	<ul style="list-style-type: none"> • Knowledge and experience in good practice governance structures, policies and processes and how they are applied in a not-for-profit Cooperative Research Centre. • Ability to understand key risks to the organisation and monitor compliance with risk management policy and organisational controls. • Experience in managing the performance of a CEO and senior executives is desirable.
Relevant Technical and Industry Knowledge	<ul style="list-style-type: none"> • Ability to understand the food waste environment, operations and challenges, including international food waste experience; supply chain; food production, processing, manufacturing, health industries & related fields; economics/circular economy; education & training; packaging. • Ability to understand and critically assess technical matters and programs relevant to research and development within FFWCRC. • Ability to acquire knowledge of FFWL's responsibilities, operations and history.
Stakeholder Relations	<ul style="list-style-type: none"> • Experience with good practice engagement in multi-stakeholder environments, (including with governments, industry, universities and non-government organisations). • An understanding of the dynamics of membership-based organisations. • Ability to contribute to and assess an effective communication strategy.
Finance and Audit	<ul style="list-style-type: none"> • Ability to read and comprehend the company's accounts, financial material presented to the Board, financial reporting requirements, an understanding of corporate finance. • Ability to assess financial viability and contribute to financial planning. • Able to demonstrate financial and commercial acumen. • An understanding of the legal, ethical and fiduciary responsibilities of a Director.
Contribution	<ul style="list-style-type: none"> • Ability to work collegiately, to constructively contribute to Board discussions at a strategic level and to communicate effectively with management and other Directors.
Leadership	<ul style="list-style-type: none"> • Ability to persuade and influence, to champion change and to organise others in committee work is desirable. • Ability to demonstrate good business judgement and able to assimilate and synthesise complex information and issues management.
Ethics and integrity	<ul style="list-style-type: none"> • Understand role and obligations as a Director, acting ethically, and with appropriate integrity and independence. • Able to demonstrate commitment to the best interests of the organisation and its stakeholders.



FIGHT FOOD WASTE
Cooperative Research Centre
REDUCE - TRANSFORM - ENGAGE



STOP
FOOD WASTE
AUSTRALIA

Candidates must be prepared to undergo probity checks as part of the process.

Process

Nominations for the Director positions becoming vacant are now open and must be made in writing (2 pages maximum) to the Company Secretary Allison Berry (allison@fightfoodwastecrc.com.au), by **5:00 pm AEDT on 23 September 2022**.

Nominations must consist of a short biography, motivation statement and a clear outline of experience and skills relevant to FFWL including the General and Domain Specific skills requirements listed above. Australian Institute of Company Director qualifications will be highly regarded. The nomination letter should be accompanied by a current resume of up to four pages.

The FFWL Board will consider all nominees in the context of FFWL's requirements and needs (including the requirement for the majority of the Board to be independent of the Participants) and will determine a final list of nominees by 25 October 2022 for voting to occur at the FFWL AGM on 24 November 2022 by the members of the company.

Please contact the Company Secretary to discuss any queries. The Company Secretary will keep candidates informed of progress and may arrange meetings if required between the Board and candidates to further discuss their nominations.